

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
February 22, 2022**

The Board of Commissioners for the Port District No. 9 of Grant County met in a regular session on February 22, 2022, in the Port conference room. Commissioner George Sisson called the meeting to order at 4:00 p.m.

PRESENT: Commissioners: Karen Moore, George Sisson, and Shelly Rivard Detrick. Staff: Greg Becken, Executive Director; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Officer; Guests: Aaron Buob and Caleb Lindquist, T-O Engineers; Nick Moore, Area Resident.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting of February 7, 2021 (M/S: Karen Moore / Shelly Rivard Detrick).

VOUCHERS: The following Vouchers/Warrants were approved for payment.
Airport Fund: Payroll Warrant #18329 - 18334 Totaling \$10,682.65
Vouchers # 18335 - 18340 Totaling \$6,736.64

MOTION CARRIED unanimously to authorize payment of the above Vouchers/Warrants (M/S: Shelly Rivard Detrick / Karen Moore).

OLD BUSINESS:

Niessner Hangar Progress: Our legal counsel, Seth Woolson received a reply from Niessner in which he had a few counter requests. Seth replied agreeing to waive the past monthly fees but denying the other requests. Once we hear back, we will inspect the building and hopefully close on the transfer by April 1.

NEW BUSINESS:

Grant Progress for Runway 4-22: T-O Engineers and Geotek are here this week taking samples of the runway asphalt. Greg is working with Karen Miles from the FAA to get the documents needed to get the grant funding setup.

EXECUTIVE UPDATE:

Update on Current Recruitment Efforts: Greg was on vacation last week.

Dates for Commission Retreat: March 5th is the date that worked for everyone so Greg will call Tendrils at Cave B and see if they have a room available where the commissioners can meet.

Salcido Building: Things are moving along on this project.

FINANCIAL UPDATE:

Annual Report: Charla lets the commissioners know that she has started the 2021 annual report.

PUBLIC/TENANT INPUT: NONE

OPERATIONS and MAINTENANCE:

Hyster Forklift: The Hyster forklift was in the shop for servicing. It had its fluids exchanged along with filters. During the safety inspection, a broken side door glass was cracked. The laminated glass was replaced here locally and re-installed. All of our forklifts have now all been serviced and inspected.

Case Loader: The Case loader has been thru the shop. Fluids and filters were exchanged and safety inspected.

Terminal Bldg. We have installed a new faucet in the utility room mud sink. We replaced the shutoff valves and the supply lines and mounted the sink to the wall.

Dodge pickup: The half-ton Dodge pickup had its bench seat reupholstered locally. It had become worn and was beginning to come apart. The turnaround was very quick for the new cover.

Spraying Equipment: This is the time of year we begin to look over our weed spraying equipment. The side boom cart which is used to get near buildings and places our pull sprayer cannot reach is in our shop. The wheel bearings have been re-packed, the pony motor for the pump oil has been replenished and the frame was inspected for cracks.

FROM THE OFFICE:

- a. Commission Retreat: March 5th
- b. Next Regular Meeting: March 7th
- c. Travel & Meetings: WAMA Annual Conference, May 9th-11th

COMMISSIONER INPUT:

Commissioner Moore thanks the staff for doing a good job.

Commissioner Sisson says to look further into the electric charging station.

ADJOURNMENT: There being no further business to conduct, Commissioner George Sisson declared the meeting adjourned at 4:26 p.m.

George Sisson, President

Shelly Rivard Detrick, Vice President

Karen Moore, Secretary

ATTEST: _____

_____ 2022

Gregory W Becken