

**MINUTES OF THE REGULAR MEETING OF THE  
PORT OF EPHRATA COMMISSIONERS  
March 7, 2022**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on March 7, 2022 in the Port conference room. Commissioner George Sisson called the meeting to order at 4:01 p.m.

**PRESENT:** Commissioners: Karen Moore, George Sisson and Shelly Rivard Detrick. Staff: Greg Becken, Executive Director; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Officer; Jordan Shaw, Administrative Assistant; Nick Moore, Guest.

**MINUTES:** MOTION CARRIED unanimously to approve the minutes of the regular meeting of, February 22<sup>nd</sup>, 2022 (M/S: Karen Moore/ Shelly Rivard Detrick).

**VOUCHERS:** The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #18341 - 18350 Totaling \$12,950.25

Vouchers # 18351 - 18357 Totaling \$22,241.52

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Shelly Rivard Detrick/ Karen Moore).

**OLD BUSINESS:**

Niessner Hangar Progress: Greg was unable to get in touch with legal counsel, Seth Woolson, so there is no update at this time in regard to the acceptance of the letter that had previously been sent. Once accepted the building can be inspected by maintenance.

**NEW BUSINESS:**

Grant Progress for Runway 4-22- T-O has sent the task order and with the approval previously deemed by the commissioners, Greg will go ahead and execute. Greg also reviewed the time line, including some of the estimated schedule changes, stating that there will be a 65 percent design review this week. Contractors can elect to begin construction right away or wait until spring, with a possible start date as soon as September.

**EXECUTIVE UPDATE:**

Retreat: Greg shared how useful the information covered at the retreat will be and said that it was a successful retreat.

Building Rental Inquiry: A Potential renter had just reached out to the Port before the meeting with hopes to rent Building 2 over a period of 10 years. Greg will follow up for the next meeting.

Civil Air Patrol Update: The CAP has indicated to the Port that they may be the recipients of a \$1.2 million grant to fund the construction of a new hangar and another grant for the amount of \$350,000.00 to install bathrooms and showers.

**PUBLIC/TENANT INPUT: NONE**

**OPERATIONS and MAINTENANCE:**

Tractor #1: We have the International tractor Model 784, which is now the pulling unit for our spray cart for controlling weeds around our hard-to-reach areas. During an inspection, the arms on the three-point hitch were bent and worn beyond repair. We are fabricating our own arms. One is already completed while the other is in process.

80' Genie lift: After the first of the year, we have Pape' certify our lifts annually for compliance. They were unable to get the motor started on this unit to further the inspection. We had the mechanic/inspector go ahead and see if he could get it to operate. He changed the spark plugs and wires and did a compression test. He stated, "it had low compression on all of the cylinders 100 PSI, which is not enough". We are going to dive deeper into it and keep you informed.

- Kurt also included that he would be looking into the possible purchase of a surplus PUD lift truck as well as looking into the potential for a complete engine overhaul for the current 80' lift that he and Gordon could do with a ballpark budget of around \$5000.00.

Pesticide Classes: Gordy and I attended a pesticide re-certification class on February 22, Gordon also attended a class on the 23<sup>rd</sup> too.

**FINANCIAL UPDATE:**

Payment to Hochstatter for Building 1: Charla informed the commissioners that the payment to Hochstatter was for Bldg. 2 repairs that were approved and finished last year. It took Hochstatter this long to file their L&I paperwork allowing for the Port to complete payment.

**FROM THE OFFICE:**

- a. Next Regular Meeting: March 21, 2022, Karen will attempt to call in for this meeting.
- b. Travel & Meetings: WAMA Annual Conference May 9<sup>th</sup> – 11<sup>th</sup>

**COMMISSIONER INPUT:**

WPPA: Commissioners ask that Greg look into attending the WPPA meeting and also thanked him for a successful Port retreat.

**ADJOURNMENT:** There being no further business to conduct, Commissioner George Sisson declared the meeting adjourned at 4:17 p.m.

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George Sisson, President

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Shelly Rivard Detrick, Vice President

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Karen Moore, Secretary

ATTEST: \_\_\_\_\_

\_\_\_\_\_ 2022

Gregory W Becken