

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
August 15, 2022**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on August 15, 2022 in the Port conference room. Commissioner George Sisson called the meeting to order at 4:01 p.m.

PRESENT: Commissioners: George Sisson, Shelly Rivard Detrick and Nicholas Moore. Staff: Michael Wren, Executive Director; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Officer.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting on August 1st, 2022 (M/S: Nicholas Moore / Shelly Rivard Detrick).

VOUCHERS: The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #18530 - 18535 Totaling \$10,914.42

Vouchers # 18536 - 18546 Totaling \$33,573.83

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Shelly Rivard Detrick / Nicholas Moore).

OLD BUSINESS: NONE

NEW BUSINESS: NONE

PUBLIC/TENANT INPUT: NONE

FINANCIAL UPDATE: NONE

OPERATIONS and MAINTENANCE:

LIGHTING INSTALLATION BLDG.#1: We have exchanged light fixtures that were nonoperational with working lamps in this building. These fixtures were reused from the building 2 upgrade. We removed each nonworking fixture's connector and installed it on the working lamp. We also installed safety chains on each lighting fixture.

AUCTION: We delivered all of our auction items to Yarbrow Auctions located at the intersection of Dodson Road and I-90. We cleaned out the equipment and removed stickers and license plates. The auction will take place sometime this September.

TERMINAL BUILDING: We treated the exterior of the building with an insecticide to help halt the spider web growth.

GLIDER TIE DOWNS: We replaced a row of glider tie down cables on the ramp. The old one was spliced in several spots and was beginning to fray.

RUNWAY LIGHT VAULT: The vault that houses our transformers for our runway edge lighting was cleaned.

FROM THE OFFICE:

- a. Next Regular Meeting: Sep 6 (Tuesday)
- b. Travel & Meetings: EDC All Ports Meeting Aug 25 (Thursday) Noon – 3pm
All commissioners will be able to attend this meeting.

COMMISSIONER INPUT:

Commissioner Moore pointed out a few changes that should be made on the website. The staff thanked Nick for his input and fresh eyes and will work on making those changes.

ADJOURNMENT: There being no further business to conduct, Commissioner George Sisson declared the meeting adjourned at 4:22 p.m.

George Sisson, President

Shelly Rivard Detrick, Vice President

Nicholas Moore, Secretary

ATTEST: _____

Michael Wren

_____ 2022