

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
April 5, 2021**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on April 5, 2021 in the Port conference room. Commissioner Karen Moore called the meeting to order at 4:00 p.m.

PRESENT: Commissioners: Karen Moore, George Sisson and Shelly Rivard Detrick. Staff: Mike Wren, Executive Director; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Officer; Guest, Tom Gaines, Grant County Central Services Dept.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting of March 15, 2021 (M/S: George Sisson / Shelly Rivard Detrick).

VOUCHERS: The following Vouchers/Warrants were approved for payment.
Airport Fund: Payroll Warrant #17946 - 17954 Totaling \$12,373.69
Vouchers # 17955 - 17967 Totaling \$59,717.76

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S: Shelly Rivard Detrick / George Sisson).

GUEST PRESENTATION: Tom Gaines gave a presentation about Grant County's Jail Site Selection on Port property. They would like to purchase additional land next to the current work release facility that the county owns. The current county jail facility is overcrowded and can not be expanded to enough to meet the current or future demand. This project is in the early stages of planning and there are multiple issues to be addressed before any definitive sale/purchase can be agreed upon. The commissioners would like to have a joint public meeting with the city and county to discuss the issues and potential solutions.

OLD BUSINESS:

Covid 19 Phase III Procedures:

1. Commission Meetings: The commissioners agree to continue having one meeting a month in person and one meeting utilizing remote technology to maintain proficiency.
2. Facility Usage: We have people asking to use the facilities such as the conference room again. The commissioners approve opening up the port facilities for public use as long as mask usage and cleaning procedures are required and clearly specified in the rental documentation.

Hintz Land Purchase Request: Based upon the response from our legal representative Seth Woolson, there are several issues with the proposed lease/sale for this project. The Commissioners felt that the actions that are required (such as surplussing the property out of the IDD and getting the FAA release), to keep this project moving take us further that we are willing to go at this time. The commission is willing to move forward with this project as long as the land is a lease only agreement.

NEW BUSINESS:

2020 Annual Report Review: Charla presented the commissioners with the prepared documents of the 2020 Annual Report and the commissioners approved submitting the report as presented.

“The Wood Guys” Project Proposal: There are several items to be addressed such as clearing the land, site security and opportunity for local employment vs moving jobs from the west side to Ephrata. Mike stated that most of that will be fleshed out via City code and Labor and Industries regulations as we move the project forward

PUBLIC/TENANT INPUT: NONE

OPERATIONS and MAINTENANCE:

Weed Control: The application of pre-emergent weed control chemicals has begun. The ramp, runway edges, abandoned taxiways, roadsides along Division and Airport street totaling about 325 acres have all been treated. The Aerial spraying that was done last fall seems to be working.

Lawn care: Seasonal irrigation water has all been turned on and the lawns have been cut.

Sweeper: Gordy and I traveled to Walla Walla to pick up a small broom sweeper from Federal Excess (surplus). The sweeper is a Toro brand with a five-foot broom attachment that will sweep debris from our road and runway edges. It started (needs battery), the broom is operational and it was driven on to the trailer. A complete evaluation and safety inspection will be performed.

FROM THE OFFICE:

- a. Travel & Meetings:
- b. Next Regular Meeting: April 19, 2021 (Remote)

ADJOURN TO EXECUTIVE SESSION: Commissioner Karen Moore adjourned the regular meeting at 4:57 p.m. to executive session for approximately 30 minutes to discuss qualifications of applicants for public employment as Port Executive Director.

EXTEND EXECUTIVE SESSION: Commissioner Karen Moore extended the executive session for another 20 minutes.

RECONVENE FROM EXECUTIVE SESSION: Commissioner Karen Moore reconvened to regular meeting at 5:47 p.m.

COMMISSIONER INPUT:

Director Transition Update: Commissioner Moore proposes that the following applicants be interviewed for the Port Director Position: Greg Becken, Kyle Skalisky and Lars Leland. Commissioners Rivard Detrick and Sisson agreed. Mike will work with the consultant to set up interviews on April 20th ad 21st beginning at 5:30pm.

ADJOURNMENT: There being no further business to conduct, Commissioner Karen Moore declared the meeting adjourned at 5:47 p.m.

Karen Moore, President

George Sisson, Vice President

Shelly Rivard Detrick, Secretary

ATTEST: _____

Michael G. Wren

2021