

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
April 19, 2021**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on April 19, 2021 in the Port conference room. Commissioner Karen Moore called the meeting to order at 4:00 p.m.

PRESENT: Commissioners: Karen Moore, George Sisson and Shelly Rivard Detrick. Staff: Mike Wren, Executive Director; Kurt Oxos, Operations and Maintenance Supervisor.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting of April 5, 2021 (M/S: George Sisson / Shelly Rivard Detrick).

VOUCHERS: The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #17969 - 17973 Totaling \$9,886.61

Vouchers # 17968, 17974 - 17989 Totaling \$51,770.43

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S: Shelly Rivard Detrick / George Sisson).

OLD BUSINESS:

Grant County Jail Proposal: In light of the County pursuing the construction of the new jail facility on Port property, the commissioners asked Mike to coordinate setting up a meeting between the City, County and Port for some time in Mid-May or Mid-June. This would make sure all entities are on the same page with respect to potential impacts and to also give the public input on the project now that they know the proposed location.

Hintz Proposal: This project is no longer under consideration

“Wood Guys” Proposal: I gave Mr. Barker the updated costs and instructed him to communicate with the City Building and Planning departments to ensure he is fully aware of all site operation requirements per city code.

NEW BUSINESS:

Request to remove Craftsman Wet/Dry Vac from Inventory: The Commissioners unanimously approve the removal of this item from the inventory list.

PUBLIC/TENANT INPUT: NONE

OPERATIONS and MAINTENANCE:

Weed Control: We have the majority of our pre-emergence herbicide applied. A couple more five-hundred-gallon tank mixes should complete this portion of our weed control program.

Lawns: We fertilized all of the lawns. We inspected, repaired and adjusted pop up sprinklers and replaced a broken valve at the RV park. We also inspected all drip line systems for the trees and repaired as required.

Runway Signs: Several signs on the taxiways were in need of replacement. We removed the signs that needed replacement from their frames and Mike dropped them off for replacement in late March. The new signs were received April 13th and we installed them the next day.

FROM THE OFFICE:

- a. Travel & Meetings:
 - a) Special Meeting: April 20, Director Search (In Person)
 - b) Special Meeting: April 21, Director Search (In Person)
- b. Next Regular Meeting: May 3rd, 2021 (In Person)

COMMISSIONER INPUT:

Director Transition Update:

1. Interview Question Discussion: The commissioners reviewed the suggested interview questions received from the consultant. They added 2 additional to round out the interview. The questions were dispersed among the commissioners and everyone was informed that the interview time itself would be limited to a maximum of 40 minutes per candidate due to Zoom limitations

2. Director Residency Discussion: The question was again brought up prior to interviews as to if residency within The District boundaries is a requirement for the director position. Though it is a very heavily weighted factor, The Commissioners did not make residency outside the Port District boundaries a qualifying/disqualifying factor for employment.

ADJOURNMENT: There being no further business to conduct, Commissioner Karen Moore declared the meeting adjourned at 5:28 p.m.

Karen Moore, President

George Sisson, Vice President

Shelly Rivard Detrick, Secretary

ATTEST: _____

Michael G. Wren

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