

**MINUTES OF THE REGULAR MEETING OF THE  
PORT OF EPHRATA COMMISSIONERS  
July 6, 2021**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on July 6, 2021 in the Port conference room. Commissioner Karen Moore called the meeting to order at 4:00 p.m.

**PRESENT:** Commissioners: Karen Moore and Shelly Rivard Detrick. Staff: Greg Becken, Executive Director; Mike Wren, Outgoing Executive Director; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Officer.

**INTRODUCE NEW DIRECTOR, GREG BECKEN:**

- a. Issue Letter of Delegation: MOTION CARRIED unanimously to issue the letter of delegation (M/S: Shelly Rivard Detrick / Karen Moore).

**MINUTES:** MOTION CARRIED unanimously to approve the minutes of the regular meeting of June 21, 2021 (M/S: Shelly Rivard Detrick / Karen Moore).

**VOUCHERS:** The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #18055 - 18063 Totaling \$12,718.87

Vouchers # 18064 - 18069 Totaling \$5,727.77

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Shelly Rivard Detrick / Karen Moore).

**OLD BUSINESS:**

County Jail Proposal: We have not had any word from the FAA yet as to whether this project can even move forward. Mike will try to get an answer by the end of the week.

- a. County Commissioner Meeting Request: No response from the county commissioners regarding a meeting.
- b. Meeting Notification for Neighborhoods: We have the door knockers printed and will distribute them once we hear from the FAA. The commissioners would like to make sure the entire community is aware of the meetings and is invited. Greg suggests contacting iFIBER One News.

**NEW BUSINESS:**

- a. New FAA ARGP Grant for \$32,000: Mike received notice of eligibility for funds under the Airport Rescue Grant Program (ARGP) in the amount of \$32,000.
  - i) Resolution 2021-004 authorizing acceptance of grant: MOTION CARRIED unanimously to authorize acceptance of \$32,000 in funds from the ARGP Grant (M/S Shelly Rivard Detrick / Karen Moore).
- b. Grant County Economic Development Council Services Agreement: MOTION CARRIED unanimously to accept and sign the 2021 Service Agreement with the Grant County Development Council for the cost of \$4,000.00 (M/S Shelly Rivard Detrick / Karen Moore).
- c. US Bank Safe Deposit Box Elimination: We were given notice that the Ephrata branch will no longer have safe deposit boxes available and all items will need to be

removed by September 1, 2021. Greg suggests that we purchase another safe and store our electronic backups off-site in another port owned building.

**PUBLIC/TENANT INPUT: NONE**

**OPERATIONS and MAINTENANCE:**

Building #2: We have replaced the majority of the fixtures that were inoperable in this building. We are still waiting for delivery of additional new fixtures to finish this project. The new ceiling fans and associated equipment have been delivered. We are waiting for an installation date.

Toro sweeper: We have the Toro sweeper that was procured through Federal surplus earlier this year in the shop. It will receive a full servicing and inspection.

Weed Control: We are still spraying for weeds in the morning before the temperatures become too hot.

**FROM THE OFFICE:**

- a. Travel & Meetings:
  - i) WPPA Executive Director Meeting, (Greg Virtual), July 7, 9am
  - ii) Jail Project Public Input Special Meeting, July 28, 7pm
  - iii) Jail Project Public Input, following regular meeting, Aug 16, 4pm
- b. Next Regular Meeting: July 19, 2021

**COMMISSIONER INPUT:** The commissioners welcome Greg to the Port.

**ADJOURNMENT:** There being no further business to conduct, Commissioner Karen Moore declared the meeting adjourned at 4:49 p.m.

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Karen Moore, President

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George Sisson, Vice President

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Shelly Rivard Detrick, Secretary

ATTEST: \_\_\_\_\_

Gregory W Becken

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