

**MINUTES OF THE REGULAR MEETING OF THE  
PORT OF EPHRATA COMMISSIONERS  
July 19, 2021**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on July 19, 2021 in the Port conference room. Commissioner Karen Moore called the meeting to order at 4:00 p.m.

**PRESENT:** Commissioners: Karen Moore, George Sisson and Shelly Rivard Detrick. Staff: Greg Becken, Executive Director; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Financial Officer.

**MINUTES:** MOTION CARRIED unanimously to approve the minutes of the regular meeting of July 6, 2021 (M/S: Shelly Rivard Detrick / George Sisson).

**VOUCHERS:** The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #18070 - 18076 Totaling \$13,093.28

Vouchers # 18077 - 18088 Totaling \$41,564.65

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S George Sisson / Shelly Rivard Detrick).

**OLD BUSINESS:**

County Jail Proposal:

- a. Meeting Notification for Neighborhoods: Mike will start taking out the door knockers to the neighborhoods tomorrow and will continue on Thursday and Friday if needed.
- b. Discuss FAA Residential use Determination: The FAA got back to us and said that they would classify the jail as a transient use and not residential use.

Greg has set up the Port's Facebook page and posted a notice regarding the proposal of land sale to the county and the upcoming public input meetings. He also added a link to the iFiber article about the sale. The goal is to make sure accurate information is being passed on to the public.

Other viable options for the location of the jail were discussed to include undeveloped heavy industrial property to the north end of port property and the old Ephrata raceway to the south east of Walmart.

Greg talked to the Port of Port Angeles about whether their juvenile detention center has helped or hindered with their economic development of their port. They responded that it has been a deterrent to potential business recruitment.

## **NEW BUSINESS:**

### Financial Management:

- a. Resolution 2021-005 account signature authorizations: MOTION CARRIED unanimously to adopt resolution 2021-005 authorizing signature authorizations to Greg Becken (M/S: Shelly Rivard Detrick / George Sisson).

City of Ephrata Easement for Water Tower and Well: The city needs to build a water tower at the end of 2<sup>nd</sup> Ave to ensure there will be enough water to the expanding north east areas. This will benefit the Port with increased water pressure. They still need to do a 7460 with the FAA to ensure the tower does not exceed height limit requirements. The commissioners see no problem with an easement and give their support to this project.

## **PUBLIC/TENANT INPUT: NONE**

## **OPERATIONS and MAINTENANCE:**

Hangars #405, 305: The hangar floors were swept using a powered broom/vac acquired from Surplus. When we first got the broom, it was not functioning, electrical connection troubleshooting, belt adjustment, and charge to the battery made the sweeper operational. This was a good acquisition considering the amount of time these hangars have taken to hand broom in the past. One person cleaned the two hangars in a day and a half with the powered walk behind broom/VAC. Using the push broom would have taken two plus days. Considering the amount of dust that is kicked up in the air while hand brooming, this acquisition was priceless.

Division Street: The right of way along the sidewalk side of Division Street was mowed with an eight-foot rotary cutter and then string trimmed. Mowing allows easy access to fire hydrants, promotes grass development and controls noxious weeds

Building #731: We have finished installing the rest of the metal and trim to this building for its completion.

Vehicle #59: The new gauge cluster for snow plow #59 began to malfunction. We had replaced the gauge cluster back in February of this year. The supplier replaced the defective cluster under warranty, it has been installed and now is functioning properly.

## **FROM THE OFFICE:**

- a. Travel & Meetings:
  - a) Jail Project Public Input Special Meeting: July 28, 7pm
  - b) Jail Project Public Input Meeting: August 16<sup>th</sup>, right after our regular commission meeting 4pm
- b. Next Regular Meeting: August 2<sup>nd</sup>, 2021

Greg is planning to attend the chamber meetings and would like the Port to host a chamber after hours in September. The commissioners agree that that would be a great thing. Greg will also attend the virtual meeting for the EDC that is coming up.

**COMMISSIONER INPUT:**

Commissioner Rivard Detrick would like to have Director Transition added as a line item to the agendas for a few months to ensure that Greg is getting all the support he needs to during his transition.

**ADJOURNMENT:** There being no further business to conduct, Commissioner Karen Moore declared the meeting adjourned at 4:36 p.m.

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Karen Moore, President

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George Sisson, Vice President

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Shelly Rivard Detrick, Secretary

ATTEST: \_\_\_\_\_

Gregory W Becken

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