

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
November 27, 2023**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on November 27, 2023 in the Port conference room. Commissioner Shelly Rivard Detrick called the meeting to order at 4:01 p.m.

PRESENT: Commissioners: Shelly Rivard Detrick, Nicholas Moore and Mary M. Rathbone;
Staff: David Lanman, Executive Director; Charla Bomstad, Finance Officer.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting on November 20, 2023 (M/S: Nicholas Moore / Mary M. Rathbone).

OLD BUSINESS: NONE

NEW BUSINESS: NONE

PUBLIC/TENANT INPUT: NONE

ADJOURN TO EXECUTIVE SESSION: Commissioner Shelly Rivard Detrick adjourned the regular meeting at 4:04 p.m. to executive session for approximately 45 minutes for the purpose of considering the selection of a site or the acquisition of real estate by lease or purchase and reviewing the performance of a public employee.

EXTEND EXECUTIVE SESSION: Commissioner Shelly Rivard Detrick extended the executive session for another hour and 15 minutes.

RECONVENE FROM EXECUTIVE SESSION: Commissioner Shelly Rivard Detrick reconvened to regular meeting at 6:00 p.m.

The commissioners discussed the employment letter and repayment agreement for Eric Tannler. They discussed a couple of items that need to be corrected or reworded, but once those changes are completed, they approve the signing of both documents. **MINUTES:** MOTION CARRIED unanimously to approve the signing of the employment letter and repayment agreement between the Port of Ephrata and Eric Tannler (M/S: Mary M. Rathbone / Nicholas Moore).

The commissioners deferred the subject of the land swap until the next meeting.

The commissioners would like the job descriptions flushed out more before they make any decisions.

FROM THE OFFICE:

- a. Next Regular Meeting: December 4
- b. Travel & Meetings:
 - a) Revitalize Ephrata Committee Meeting, December 1st @ Port of Ephrata (Nick & Dave)
 - b) Meeting w/Rep T.J. Wilcox – Olympia, WA, December 5th (Dave)
 - c) Aviation Caucus Meeting – Renton, WA, December 13th (Dave)

COMMISSIONER INPUT: NONE

ADJOURNMENT: There being no further business to conduct, Commissioner Shelly Rivard Detrick declared the meeting adjourned at 6:05 p.m.

Shelly Rivard Detrick, President

Nicholas Moore, Vice President

Mary M. Rathbone, Secretary

ATTEST: _____

David Lanman – Executive Director

_____ 2023