

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
December 11, 2023**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on December 11, 2023 in the Port conference room. Commissioner Shelly Rivard Detrick called the meeting to order at 4:02 p.m.

PRESENT: Commissioners: Shelly Rivard Detrick, Nicholas Moore and Mary M. Rathbone; Staff: David Lanman, Executive Director. Guests: David Maxwell and Sid Wiggs of the Civil Air Patrol.

OATH OF OFFICE: Shelly Rivard Detrick and Nicholas Moore were given the “Oath of Office” after successfully winning their respective elections to the Board of Commissioners on November 7th.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting on December 4th, 2023 (M/S: Nicholas Moore / Mary M. Rathbone).

VOUCHERS: No vouchers were presented.

OLD BUSINESS: Deferred

NEW BUSINESS: Deferred

PUBLIC/TENANT INPUT: The CAP (David & Sid) gave a report of their Annual Banquet for the Columbia Basin Comp. Squadron held on December 7th. The squadron won numerous awards including individual honors to leadership. Also, the squadron announced that there is a leaky roof in Building 627 that they want to fix, at their own cost, and as such sought Board approval. The Board gave conditional approval subject to proper protocol being followed. Dave informed the two CAP leaders that they will need to sign a Maintenance & Repair Request Form and coordinate with the Port re: the work to be performed.

OPERATIONS and MAINTENANCE: Deferred

FINANCIAL UPDATE: Deferred

FROM THE OFFICE: Deferred

ADJOURN TO EXECUTIVE SESSION: Commissioner Shelly Rivard Detrick adjourned to executive session at 4:10 for approximately 15 minutes for the purpose of reviewing a land swap or selling of property opportunity.

RECONVENE FROM EXECUTIVE SESSION: Commissioner Shelly Rivard Detrick reconvened from executive session at 4:25pm. Dave reviewed in detail the current status of the active projects i.e. Bldg 52 T-Hangar project; Jet-A Fuel Tank project; and Building 405 turbine aircraft storage project.

TRAVEL and MEETINGS:

- a. Next Regular Meeting: Dec 18th
- b. Travel & Meetings:
 - a. Aviation Caucus Meeting – Renton, WA, December 13th, (Dave)

COMMISSIONER INPUT: The commissioners want to continue with scheduling Executive Sessions on-going to discuss land acquisition/liquidation opportunities and/or projects that will have an impact on land values in the surrounding community.

ADJOURNMENT: There being no further business to conduct, Commissioner Shelly Rivard Detrick declared the meeting adjourned at 4:58 p.m.

Shelly Rivard Detrick, President

Nicholas Moore, Vice President

Mary M. Rathbone, Secretary

ATTEST: _____

David Lanman – Executive Director

2023