

**MINUTES OF THE REGULAR MEETING OF THE  
PORT OF EPHRATA COMMISSIONERS  
April 15th, 2024**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on Monday, April 15th, 2024 in the Port conference room. Commissioner Nicholas Moore called the meeting to order at 4:00p.m.

**PRESENT:** Commissioners: Nicholas Moore and Mary M. Rathbone; Staff: David Lanman, Executive Director; Guests: David Maxwell and Sid Wiggs of the Civil Air Patrol.

**MINUTES:** Approval of the minutes of the regular meeting on April 8<sup>th</sup> was deferred due to Commissioner Detrick's absence and since Commissioner Rathbone was absent for that meeting, a quorum was not met.

**VOUCHERS:** Deferred.

**OLD BUSINESS:**

Director's Report: Dave provided a summary report of the following,

- a) Jet-A Fuel Tank Project: The "pup trailer" tank is up and operational and to date 480 gallons of Jet-A fuel have been sold. A fence to meet Fire Code requirements has been installed.
- b) Building 405 Pilot Lounge: New lockers have been installed along with blinds. The recliner chairs and couch are still pending. Commissioner Moore said it should take another few weeks for them to be delivered.
- c) Building 405 hangar: The current tenants have cleared out all their belongings that had been collected over the years and as such the hangar has more space to maneuver aircraft around.
- d) CARB Loan Status: The CARB Loan for the T-Hangars is being terminated and upon receipt of a formal approval of termination from WSDOT, the Port would be eligible to apply for a new loan with CARB for the Jet-A Fuel Farm. Should have that decision from WSDOT this week. The deadline to apply for a new loan is April 19<sup>th</sup>.
- e) BNSF Transmodal Facility Project: Further correspondence with BNSF in preparation for the formal inspection/application process has been conducted that provides the Port additional clarity as to what it needs to do to prepare for such. The demonstration that the Port is actively involved in trying to expand its business base including infrastructure, the development of a plan i.e. vision as to what the facility and Port will look like with the facility up and operational, and the securing of financial/funding resource candidates to demonstrate that if certified, the Port would have the capability to achieve its end re: development of infrastructure and market itself most effectively. Dave said that the Port is on its way to accomplishing those parameters.
- f) Tenant Relocation: Dave deferred providing specifics re: upcoming tenant movement and land acquisition proposals until able to present during Executive Session due to RCW requirements.

**NEW BUSINESS:** Deferred

**PUBLIC/TENANT INPUT:**

- a) The Civil Air Patrol, represented by Col. Maxwell and Lt. Col. Wiggs, presented a summary rundown of their recent weekend glider/drone training conducted on-site at KEPH. Overall, there were 84 participants, and it was deemed a tremendous success. The drones were flown off-airport but on Port property in the NW sector. Lt. Col. Wiggs offered to provide the Port flight operational data since FlightAware that Dave monitors doesn't pick up a two-plane operation e.g. tow-plane/glider, as it will only record just one operation per take-off/landing. Dave said that if the CAP could provide that data, it would be appreciated as he could then integrate that information into the summary numbers provided by FlightAware.

**OPERATIONS and MAINTENANCE:** Deferred

**FINANCIAL UPDATE:** Deferred

**FROM THE OFFICE:**

- a. Next Regular Meeting: April 22nd, 2024
- b. **Ephrata City Council Economic Planning Workshop**, Port Conference Room, April 22<sup>nd</sup>, 5:30pm
- c. **WPPA Directors Seminar**, McMenamins Kalama Lodge, Kalama, WA, July 11<sup>th</sup> – 12<sup>th</sup> (Dave)

**COMMISSIONER INPUT: NONE**

**ADJOURNMENT:** There being no further business to conduct, Commissioner Nicholas Moore declared the meeting adjourned at 4:37p.m.

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Nicholas Moore, President

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Mary M. Rathbone, Vice President

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Shelly Rivard Detrick, Secretary

ATTEST: \_\_\_\_\_

\_\_\_\_\_ 2024

David Lanman – Executive Director