

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
May 6th, 2024**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on May 6th, 2024 in the Port conference room. Commissioner Nicholas Moore called the meeting to order at 4:00 p.m.

PRESENT: Commissioners: Nicholas Moore and Shelly Rivard Detrick; Staff: David Lanman, Executive Director; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Finance Officer; Guests: David Maxwell, CAP.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting on April 29, 2024 (M/S: Shelly Rivard Detrick / Nicholas Moore).

VOUCHERS: The following Vouchers/Warrants were approved for payment.
Airport Fund: Payroll Warrant #19231 - 19240 Totaling \$19,065.96
Vouchers # 19241 - 19246 Totaling \$14,103.83

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Shelly Rivard Detrick / Nicholas Moore).

OLD BUSINESS:

Director's Reports: Executive Director Lanman gave the commissioners an update on the various projects and tenant changes that are in the works.

NEW BUSINESS:

Items to be Removed from Inventory: Two Items from the maintenance inventory list need to be removed due to the items no longer functioning and are unrepairable. See list attached.

MOTION CARRIED unanimously to authorize the removal of items from the inventory list (M/S Shelly Rivard Detrick / Nicholas Moore).

PUBLIC/TENANT INPUT: David Maxwell from CAP stated that they had a training session last weekend with around 50 people attending. They were able to get 11 glider sorties completed. He is working to get us some pictures to put on our website.

OPERATIONS and MAINTENANCE:

Fence Repair: The fence has been repaired at the green belt (by the reader board). The posts at several locations were broken from repairs from the last windstorm. Posts that were straightened develop a crease in them due to their thin wall. We replaced five posts and poured them into concrete. We replaced several wire ties that secure the fence to its framework.

Tagging: We have painted over tagging that was located on Corporate street and Cessna. This seems to be a favorite spot for our local artists to express themselves.

Weed Control: Weed control continues. We are experiencing a flush of Kochia and Knapweed along our field edges. We typically use a select herbicide in these areas to preserve our grasses.

Dump Site: A large amount of yard and construction waste was noticed at Enterprise and Apache street. The debris was picked and disposed of.

FINANCIAL UPDATE:

2023 Annual Reports: Charla presented the commissioners with the final versions of the 2023 Annual Reports.

MOTION CARRIED unanimously to authorize the submission of the 2023 Annual Reports as presented (M/S Shelly Rivard Detrick / Nicholas Moore).

FROM THE OFFICE:

- a. Next Regular Meeting: May 13th
- b. Travel & Meetings: **WPPA Directors Seminar**, McMenamins Kalama Lodge, Kalama, WA, July 11th – 12th (Lanman)

COMMISSIONER INPUT: NONE

ADJOURNMENT: There being no further business to conduct, Commissioner Nicholas Moore declared the meeting adjourned at 4:43 p.m.

Nicholas Moore, President

Mary M. Rathbone, Vice President

Shelly Rivard Detrick, Secretary

ATTEST: _____

_____ 2024

David Lanman – Executive Director