

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS**

May 13th, 2024

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on May 13th, 2024 in the Port conference room. Commissioner Nicholas Moore called the meeting to order at 4:01p.m.

PRESENT: Commissioners: Nicholas Moore, Mary M. Rathbone and Shelly Rivard Detrick;
Staff: David Lanman, Executive Director; Guest: Col. David Maxwell, Civil Air Patrol

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting on May 6th, 2024 (S/M: Shelly Rivard Detrick / Mary M. Rathbone).

MOTION CARRIED unanimously to approve the minutes of the regular meeting on April 8th, 2024 (S/N: Shelly Revard Detrick / Nicholas Moore)

OLD BUSINESS: Director Lanman gave a summary report of the current projects e.g. Jet-A Fuel Tank Farm (waiting for a seismic engineering report to be presented to advance to the RFP stage re: contractor selection for the base/farm facility). In addition, Director Lanman clarified his recommendation to keep on top of the potential Site Certification Transloading facility opportunity with BNSF albeit holding off any expenditure of funds until either a tenant that will use the facility is secured or after certification, there is sufficient cause as determined by the Port to move ahead with capital expense e.g. feasibility study, grant writing, etc. to determine whether investment of the project, estimated to be around \$5M, makes sense.

Director Lanman gave a summary re: lease situations with several tenants involving the projected re-location of facilities within the Port. The commissioners determined that as per RCW further discussion of these matters should be held for an Executive Session since land acquisition/use is involved and as such that could have an impact on surrounding real estate values.

NEW BUSINESS: NONE

PUBLIC/TENANT INPUT: Col. Maxwell gave a summary update of the forthcoming weekend activities to be held at the Civil Air Patrol complex – KEPH.

OPERATIONS and MAINTENANCE: NONE

FINANCIAL UPDATE: NONE

FROM THE OFFICE:

a. Next Regular Meeting: May 20th, 2024

b. Travel & Meetings:

WPPA Directors Seminar, McMenamins Kalama Lodge, Kalama, WA, July 11th – 12th
(Director)

WPPA Small Ports Seminar, Campbells Resort, Lake Chelan, WA, October 24th – 25th
(Commissioners and Director)

WSCAA Annual Conference, Icicle Village Resort, Leavenworth, WA, October 28th – 30th
(Director)

COMMISSIONER INPUT: NONE

ADJOURNMENT: There being no further business to conduct, Commissioner Nicholas Moore declared the meeting adjourned at 4:39p.m.

Nicholas Moore, President

Mary M. Rathbone, Vice President

Shelly Rivard Detrick, Secretary

ATTEST: _____

_____ 2024

David Lanman – Executive Director