

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
September 30th, 2024**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on September 30th, 2024 in the Port conference room. Commissioner Nicholas Moore called the meeting to order at 4:06p.m.

PRESENT: Commissioners: Nicholas Moore, Mary Rathbone and Shelly Rivard Detrick; Staff: David Lanman, Executive Director.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting on September 23rd, 2024 (S/M: Shelly Rivard Detrick / Mary M. Rathbone).

VOUCHERS: The following Vouchers/Warrants were approved for payment.
Airport Fund: Payroll Warrant #19395 - 19400 Totaling \$14,489.12

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (S/M: Shelly Rivard Detrick / Mary M Rathbone).

OLD BUSINESS:

VECA Electric Supply: Lease Security Consideration Worksheets re: Six (6) Lease Agreements' Security Deposit amounts to be equal to one (1) month Base Rent plus State Leasehold Tax (12.84%).

MOTION CARRIED unanimously to authorize amount to be one (1) month. (S/M: Shelly Rivard Detrick / Mary M Rathbone)

NEW BUSINESS:

2025 Annual Budget Review: Director Lanman presented the preliminary budget for review and discussion to the commissioners. Discussion pursued and some adjustments were made by the commissioners. Commissioners Detrick and Rathbone wanted to see any "projected" income/expenses as it relates to the proposed transloading rail facility project segregated out and work only with just numbers from confirmed sources e.g. existing tenants and commissioner approved financial limits within the various categories. Director Lanman said that the re-adjustments will be made and presented at the next meeting.

PUBLIC/TENANT INPUT: NONE

OPERATIONS and MAINTENANCE: NONE

FINANCIAL UPDATE: NONE

FROM THE OFFICE:

- a. Next Regular Meeting: October 7th, 2024
- b. **WPPA Small Ports Seminar**, Campbells Resort, Lake Chelan, WA, October 24th – 25th, 2024 (Commissioners and Director)
- c. **WSCAA Annual Conference**, Icicle Village Resort, Leavenworth, WA, October 28th – 30th, 2024 (Director)

COMMISSIONER INPUT: NONE

ADJOURNMENT: There being no further business to conduct, Commissioner Nicholas Moore declared the meeting adjourned at 5:03p.m.

Nicholas Moore, President

Mary M. Rathbone, Vice President

Shelly Rivard Detrick, Secretary

ATTEST: _____

David Lanman – Executive Director

_____ 2024