

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
November 4, 2024**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on November 4, 2024 in the Port conference room. Commissioner Nicholas Moore called the meeting to order at 4:00 p.m.

PRESENT: Commissioners: Nicholas Moore and Shelly Rivard Detrick; Staff: David Lanman, Executive Director; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Finance Officer; Guests: Garrett Clemetson

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting on October 21, 2024 (M/S: Shelly Rivard Detrick / Nicholas Moore).

VOUCHERS: The following Vouchers/Warrants were approved for payment.
Airport Fund: Vouchers # 19439 - 19446 Totaling \$174,716.85

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Shelly Rivard Detrick / Nicholas Moore).

OLD BUSINESS:

2025 Annual Budget – Approval: These items were tabled until the next meeting so that all three commissioners could vote on them.

1. Resolution 2024-002 Establishing the 2025 Tax Levy:
2. Resolution 2024-003 General Operation Budget 2025:

NEW BUSINESS: Deferred

PUBLIC/TENANT INPUT: NONE

OPERATIONS and MAINTENANCE:

Runway Sweeper: The cylinder was repaired and installed on our runway sweeper. We put it back together a lot faster than when it came apart. It will sweep the ramp, runways and taxiways this spring.

Terminal Security Light: We replaced a light on the terminal building that shines onto the parking lot that was no longer working.

Chevy construction van: The van began to run poorly this summer while on a project. We diagnosed the problem as poor fuel. It had been in there for too long. We extracted the old fuel and replaced it with fresh. It runs very well now.

FINANCIAL UPDATE: NONE

FROM THE OFFICE:

The commissioners asked how the Jet-A Fueling Station project was coming. Director Lanman gave them an update on the delay expected on the tank delivery and possible causes as to why.

- a. Next Regular Meeting: Nov. 12, 2024 (Tuesday)
- b. Sexual Harassment Training: Nov. 18, 2024

COMMISSIONER INPUT: NONE

ADJOURNMENT: There being no further business to conduct, Commissioner Nicholas Moore declared the meeting adjourned at 4:41 p.m.

Nicholas Moore, President

Mary M. Rathbone, Vice President

Shelly Rivard Detrick, Secretary

ATTEST: _____

_____ 2024

David Lanman – Executive Director