

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
January 13th, 2025**

The Board of Commissioners for Port District No. 9 of Grant County met in regular session on January 13th, 2025, in the Port conference room. Commissioner Mary Rathbone called the meeting to order at 4:00p.m.

PRESENT: Commissioners: Mary Rathbone, Shelly Rivard Detrick and Nicholas Moore; Staff: David Lanman, Executive Director; Guests: Garrett Clemetson, Civil Air Patrol and Phil Borck, City of Ephrata Councilman.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting on January 6th, 2025 (S/N: Shelly Rivard Detrick / Nicholas Moore).

VOUCHERS: NONE

OLD BUSINESS:

Project Hydra – The Commissioners have selected Nicholas Moore to serve as the representative for the Board of Commissioners in the event Project Hydra proceeds and whenever a commissioner needs or desires to attend or participate in any meeting re: such project.

Building 405 Roof Repair Project – Director Lanman stated that one proposal for the repair/resurfacing of the three WWII-era hangars i.e. Buildings 405, 734 and 304 has been received as a gauge to what the Port can expect in future costs. The proposal was presented by Frontier Roofing. Director Lanman asked if there were any objections from the commissioners to have the Port proceed with an RFP (Request for Proposal) to secure the best price/application for the work. The commissioners had no objection. As such, an RFP will be formulated and announced publicly. To be compliant, Frontier Roofing will be given the opportunity to participate in the RFP process which will enable them to re-adjust their offer.

Jet-A Fuel Tank Installation Project – Director Lanman announced that the final phase of the SOAK testing should be completed this week and if the lab tests are negative, the next and final steps will be to get the “go ahead” from the Fire Marshal and the operating permit from the City of Ephrata. Upon receipt of such, anticipated to be within a week, perhaps two, the tank will be certified to operate commercially.

NEW BUSINESS: NONE

PUBLIC/TENANT INPUT:

Carrett Clemetson of the Civil Air Patrol announced that on Thursday, January 16th the organization will host an “Open House” at the Camp Robert L Boucher building (Building 627).

The event starts at 6:30pm. Commissioner Rivard-Detrick stated that the Port will display the Open House details on the “Reader Board” at the entrance to the Port Terminal Complex.

OPERATIONS and MAINTENANCE:

Director Lanman announced that the refueling truck has been repaired and is back in service.

FINANCIAL UPDATE: NONE

FROM THE OFFICE:

- a. Next Regular Meeting: Tuesday, January 21st, 2025
- b. Travel & Meetings: NONE

COMMISSIONER INPUT: NONE

ADJOURNMENT: There being no further business to conduct, Commissioner Mary Rathbone declared the meeting adjourned at 4:17p.m.

Mary M. Rathbone, President

Shelly Rivard-Detrick, Vice President

Nicholas M. Moore, Secretary

ATTEST: _____

David Lanman – Executive Director

_____ 2025