

**MINUTES OF THE REGULAR MEETING OF THE  
PORT OF EPHRATA COMMISSIONERS  
December 16, 2024**

The Board of Commissioners for the Port District No. 9 of Grant County met in regular session on December 16, 2024 in the Port conference room. Commissioner Nicholas Moore called the meeting to order at 4:01 p.m.

**PRESENT:** Commissioners: Nicholas Moore and Shelly Rivard Detrick; Staff: David Lanman, Executive Director; Charla Bomstad, Finance Officer; Guests: Garrett Clemetson, CAP.

**MINUTES:** MOTION CARRIED unanimously to approve the minutes of the regular meeting on December 9, 2024 (M/S: Shelly Rivard Detrick / Nicholas Moore).

**VOUCHERS:** The following Vouchers/Warrants were approved for payment.  
Airport Fund: Vouchers # 19500 - 19507 Totaling \$186,357.06

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Shelly Rivard Detrick / Nicholas Moore).

**OLD BUSINESS:**

Track Repair Report/Cost Proposal – Discussion: Director Lanman received a breakout on the costs of the track repair items and suggested order. The cost of the initial suggested items would be around \$34,800.00. The commissioners would like to think about having the funds set aside in 2025 in the event repairs are needed due to a contractual opportunity.

Jet-A Fuel Tank Installation Project – Update: The tank and fuel skid will be delivered on the 17<sup>th</sup> and they will work on placing them through the 18<sup>th</sup>. Once in place the project will be on hold until December 30<sup>th</sup> when the soak test will begin. There will be a delivery of 10,000 gallons of Jet-A fuel for the soak test.

NorthSky Communications Bldg 8 Water Damage Claim – Update: We are waiting for the final determination letter before moving forward.

**NEW BUSINESS:** Deferred.

**PUBLIC/TENANT INPUT: NONE**

**OPERATIONS and MAINTENANCE: NONE**

**FINANCIAL UPDATE: NONE**

**FROM THE OFFICE:**

- a. Next Regular Meeting: Dec. 30<sup>th</sup> with an Executive Session scheduled.
- b. Travel & Meetings:

**COMMISSIONER INPUT:** Commissioner Rivard Detrick expressed her appreciation to the Civil Air Patrol and the American Legion and everyone else who was involved in the Wreaths Across America event that she attended. She commented on how touching it was and how respectful the cadets were in reading the names, ranks and service dates of our local recipients.

Director Lanman also gave his thanks for the invitation to the CAP Annual Banquet.

**ADJOURNMENT:** There being no further business to conduct, Commissioner Nicholas Moore declared the meeting adjourned at 4:35 p.m.

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Nicholas Moore, President

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Mary M. Rathbone, Vice President

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Shelly Rivard Detrick, Secretary

ATTEST: \_\_\_\_\_

\_\_\_\_\_ 2024

David Lanman – Executive Director