

**MINUTES OF THE REGULAR MEETING OF THE  
PORT OF EPHRATA COMMISSIONERS  
March 17, 2025**

The Board of Commissioners for Port District No. 9 of Grant County met in regular session on March 17, 2025 in the Port conference room. Commissioner Mary Rathbone called the meeting to order at 4:02 p.m. and acknowledged St. Patrick's Day.

**PRESENT:** Commissioners: Mary Rathbone, Shelly Rivard Detrick and Nicholas Moore; Staff: David Lanman, Executive Director; Kurt Oxos, Operations and Maintenance Supervisor; Charla Bomstad, Finance Officer; Guests: Jeff Phillips, IAC; Jeremy Burns, City of Ephrata; Garrett Clemetson, CAP; Phil Borck, City of Ephrata Councilman; Ila and Simon Rathbone.

**MINUTES:** MOTION CARRIED unanimously to approve the minutes of the regular meeting on March 3, 2025 (M/S: Shelly Rivard Detrick / Nicholas Moore).

**VOUCHERS:** The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #19605 - 19615 Totaling \$19,114.15

Vouchers # 19616 - 19625 Totaling \$76,758.72

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Nicholas Moore / Shelly Rivard Detrick).

**OLD BUSINESS:**

Jerry Riedinger Memorial Bench – *Presentation by International Aerobatic Club Chapter 67:* Jeff Phillips submitted sample photos of the proposed bench they would like to install in front of the main building in memory of Jerry Reidinger. The commissioners thanked him and stated that they are all for a memorial bench as long as the bench site can be moved to a different location. The sidewalks in the location they are requesting have heating pads underneath and so the bench could not be bolted down there. This will be further discussed at a future meeting.

Building 1 Heater Project – *Selection of Contractor/Project Timing:* There were no responses to the RFP that was advertised so we obtained four bids from local contractors and the winning bid was awarded to Jason Smith from General Energy Products. It will take six to eight weeks to get the equipment in so that work can begin.

Building 2 List of Discrepancies re MDJ Contractors – *Report:* Director Lanman gave the commissioners a list of all discrepancies. The commissioners asked if the Port has received notice from the bankruptcy court yet. Director Lanman informed them that we have not received anything yet. The commissioners would like a bill for the lost lease income as well as the repairs to the building. They would like to see the Notice of Demand letter at the next meeting before it is sent out.

Jet-A/Building 405 Revenue Data – *Quarterly Report (1Q2025):* Director Lanman gave the commissioners a spreadsheet of all costs and income on the Jet-A Fuel Sales and Building 405 Lease income. He stated that the turbine traffic increased 22% over this same time last year. The commissioners would like to see the labor hours added to the spreadsheet.

CIAW Insurance Claim Reports – *Status of two (2) insurance claims re Bldg 405 jet incident involving NetJets; AND the water pipe burst situation involving NorthSky Communications:* Director Lanman gave the

commissioners a letter stating the closeout of the building 305 water damage. He also stated that the claim for the NetJets incident is still being negotiated between the insurance companies. Both spots on the floor of building 405 have been filled in as of Friday and Director Lanman stated that even though this was an unfortunate incident, it has opened the Port up to be listed as an authorized landing location for their planes in the future.

**NEW BUSINESS: Deferred**

**PUBLIC/TENANT INPUT: NONE**

**OPERATIONS and MAINTENANCE:**

Ford L 9000: The turbo has been installed on our flatbed truck. This truck was dumping oil through the turbo and lacking engine performance. These problems were all resolved with the turbo swap. The truck is performing as it should and ready for the spray season.

Spray Equipment: We have prepared the 50-foot ground sprayer for the application of our pre-emergent herbicides. Hose replacement and some welding were required to get this machine ready for operation. Weather permitting, we should begin round one of our weed control programs on the 17<sup>th</sup> of March. Round one is the application of herbicides before the germination of weeds. This will be going on for the remainder of March and beyond, because of the unpredictable spring weather.

John Deere 7130: This tractor was serviced and inspected for the upcoming season.

**FINANCIAL UPDATE: NONE**

**FROM THE OFFICE:**

- a. Next Regular Meeting: April 7<sup>th</sup>
- b. Travel & Meetings:
  - a. **EDC All Ports Meeting**, Thursday, April 3<sup>rd</sup>, 2025  
Wanapum Dam, WA 10:00am – 3:00pm (Director Lanman will attend)
  - b. **WPPA Spring Conference**, Wednesday, May 14<sup>th</sup> thru Thursday, May 15<sup>th</sup>, 2025, Historic Davenport Hotel, Spokane, WA 8:00am start (Commissioners, Director)

**COMMISSIONER INPUT:** Commissioner Detrick asks if there has been any contact with Lindsay, the goat gal. Kurt informed the commissioners that there has been no contact.

**ADJOURNMENT:** There being no further business to conduct, Commissioner Mary M. Rathbone declared the meeting adjourned at 4:30 p.m.

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Mary M. Rathbone, President

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Shelly Rivard Detrick, Vice President

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Nicholas Moore, Secretary

ATTEST: \_\_\_\_\_

David Lanman – Executive Director

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