

AGENDA
April 21st, 2025, REGULAR MEETING

1. Open Meeting: April 21st, 2025
2. Adjourn to **Executive Session** for twenty (20) minutes to discuss a potential litigation issue.
3. Reconvene from Executive Session
4. **Port Policies & Procedures / Commissioner Meetings** – *Motion to Approve Adding a new Meeting & Guest Speaker Policy to “Port District Policies and Guidelines” Section V, Para. 4. Rules for Public Comment*
5. Approve Minutes: April 7th, 2025 & Special Meeting April 15th, 2025
6. Approve Vouchers:

Airport-payroll	19655	To	19660	\$16,465.50
Airport-warrants	19661	To	19673	\$42,995.35
General-warrants				
Total				\$59,460.85

7. Old Business:
 - a. **IAC – Jerry Riedinger Memorial Bench** – *Request to install a memorial bench using epoxy glue – Guest: Jeff Phillips (IAC)*
 - b. **Ephrata Forward Survey & Five-Year Plan** – *Request to contribute \$2,550 to help cover the cost of a marketing survey – Guest: Wendy Brzezny (Ephrata Forward)*
8. New Business:
 - a. **City Council/Port Commissioner “Workshop”** – *Discussion re: a proposed “workshop” meeting between the City Council and Port Commissioners – Guests: Ray Towry, City Administrator & Mayor Bruce Reim*
 - b. **Re-Fueler On-Site Equipment Training** – *Request to cover the cost of training two (2) employees by a certified trainer with Mascott Equipment re: Fuel Tank Farm Complex*
 - c. **CAP Building 627 Update** – *Col. David Maxwell – Bldg. Water leak*
9. Public/Tenant Input:
10. Operations and Maintenance:
 - a. Report
11. Financial Update:
 - a. 2024 Annual Report Reviews and Approval
12. From the Office:
13. Travel and Meetings
 - a. Next Regular Meeting, Monday, May 5th, 2025
 - b. **Grant County EDC Annual Banquet**, Thursday, May 1st, 2025, Masto Conference Center, BBCC 11:30am – 1:30pm (Commissioners Rathbone & Detrick, Director Lanman)
 - c. **WPPA Spring Conference**, Wednesday, May 14th thru Thursday, May 15th, 2025, Historic Davenport Hotel, Spokane, WA 8:00am start (Commissioners, Director)
14. Commissioner Input
15. Close Meeting