

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
January 5, 2026**

The Board of Commissioners for Port District No. 9 of Grant County met in regular session on January 5, 2026, in the Port conference room. Commissioner Shelly Rivard Detrick called the meeting to order at 4:00 p.m.

PRESENT: Commissioners: Shelly Rivard Detrick, Nicholas Moore and Tyler Chase; Staff: David Lanman, Executive Director; Charla Bomstad, Finance Officer; Guests: Phil Borck, City Council.

COMMISSION OFFICER SELECTION FOR 2026: The nomination of officers for 2026 are as follows: Shelly Rivard Detrick as President, Nicholas Moore as Vice-President, and Tyler Chase as Secretary. MOTION CARRIED unanimously to elect Shelly Rivard Detrick as President, Nicholas Moore as Vice-President, and Tyler Chase as Secretary (M/S: Nicholas Moore / Shelly Rivard Detrick).

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting on December 15, 2026 (M/S: Nicholas Moore / Tyler Chase).

VOUCHERS: The following Vouchers/Warrants were approved for payment.
Airport Fund: Payroll Warrant #19965 – 19969 and 19980 - 19988 Totaling \$32,249.76
Vouchers # 19970 - 19979 Totaling \$16,992.53

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Nicholas Moore / Tyler Chase).

OLD BUSINESS:

Master Engineering Services (Industrial & Rail Development Projects) *Motion to approve Western Pacific Engineering as the Port's Master Engineer for non-aeronautical projects per RFQ dated December 30, 2025.*: This item was deferred to the next meeting so that the complete package can be presented to the commissioners for approval. Western Pacific Engineering was invited to attend that meeting.

NEW BUSINESS:

Comprehensive Scheme of Harbor Improvements Plan RCW 53.20: It was discussed that we will need to have a comprehensive plan developed as per the requirements of RCW 53.20. Director Lanman requested that a special meeting for next Monday the 12th, be scheduled to discuss and plan this.

PUBLIC/TENANT INPUT:

Phil Borck from the City Council wanted to reiterate the City's support to the Port with the election of the new mayor.

OPERATIONS and MAINTENANCE:

A leak has developed in Hangar 405 in the S.W. corner. It is believed to be coming in from the eaves and not from the new roof that was applied last year. Continuous Gutter has been called, and they will be out to inspect and fix the leak as soon as weather permits.

Frontier Roofing needs three consecutive dry days to come and make the repairs to the leak in Hangar 734.

FINANCIAL UPDATE:

Staff informed the commissioners that the Port ended 2025 with a profit of \$168,938.64.

FROM THE OFFICE:

- a. Special Meeting: January 12 at 4:00pm in the upstairs conference room
- b. Next Regular Meeting: Tuesday January 20th at 4:00
- c. Travel & Meetings: None

COMMISSIONER INPUT: NONE

ADJOURNMENT: There being no further business to conduct, Commissioner Shelly Rivard Detrick declared the meeting adjourned at 5:16 p.m.

Shelly Rivard Detrick, President

Nicholas Moore, Vice President

Tyler Chase, Secretary

ATTEST: _____

_____ 2026

David Lanman – Executive Director