

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
April 6, 2026**

The Board of Commissioners for Port District No. 9 of Grant County met in regular session on April 6, 2026 in the Port conference room. Commissioner Shelly Rivard Detrick called the meeting to order at 4:00 p.m.

PRESENT: Commissioners: Shelly Rivard Detrick, and Tyler Chase; Staff: David Lanman, Executive Director; Charla Bomstad, Finance Officer; Guests: Phil Borck, City Council; Ray Towry, City Administrator.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting on March 16, 2026, and special meeting minutes on March 30, 2026 (M/S: Tyler Chase / Shelly Rivard Detrick).

VOUCHERS: The following Vouchers/Warrants were approved for payment.
Airport Fund: Payroll Warrant #20069 – 20074 & 20076 - 20084 Totaling \$27,739.00
Vouchers # 20062, 20075 & 20085 - 20095 Totaling \$21,944.49

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Tyler Chase / Shelly Rivard Detrick).

OLD BUSINESS:

North Apron Taxilane/Taxiway Rehabilitation Project: Contractor Preliminary Award Announcement & Project Timing/Update: The Bids have been certified, and Granite Construction won the bid at a total of \$606,822.12. The next step is to send the bid to the FAA for approval and then the award will be presented to the commissioners for approval.

Runway 3/21 & 11/29 R.E.I.L. Project: Installation Update: RW 3/21 has been completed but they did not have the correct parts to finish RW 11/29 and will need to come back out to make the repairs to that runway.

Review of SEPA Regulations & Process re: Forthcoming CSHI Development: Legal Counsel Report: Director Lanman is working with legal counsel to develop an internal policy and procedures for SEPA which is required prior to the development of the Strategic Plan. Once the policies are completed, they will be presented to the commissioners for approval.

CSHI/Economic Development Strategic Plan: Process & Procedural Outline – Report: JUB is creating a contract for the Port to sign. Once that is approved and signed the process can begin in development of the Comprehensive Plan and Economic Development Strategic Plan.

NEW BUSINESS:

Temporary Staffing of Personnel Options: Report: Director Lanman has been in contact with several agencies to see what options are available to the Port.

OPERATIONS and MAINTENANCE:

Staff have been working on weed spraying and hope to be finished by the end of the week. The maintenance team has also been doing cleanup in preparation for the vacancy of the Maintenance Tech 2 position. Director Lanman informed the commissioners that the Port has only received 2 inquiries about the position that was posted on the Port website and Facebook page so far.

FINANCIAL UPDATE:

Director Lanman informed the commissioners that we are still waiting on the multiple agencies to coordinate a time when they can all come out to inspect the large hangars to see what is needed to repair the doors that are sticking. Until that inspection is complete the Port does not have an estimate of what the costs will be.

Staff presented the commissioners with a YTD profit and loss statement and stated that as of today the Port is showing a net income of around \$99,000.

PUBLIC/TENANT INPUT:

Phil Borck, City Council, stated that he talked to the contractors that will be starting the crack seal project and that they are on schedule. They will be conducting tests on Port roads to see what products will be the most cost-effective to use.

FROM THE OFFICE:

- a. Next Regular Meeting: April 20, 2026
- b. Travel & Meetings: **WPPA Spring Meeting**, Skamania Lodge, Stevenson, WA - Tuesday, May 19th, 2026 (8:00am) thru Thursday, May 21st, 2026 (12:00pm).
(Commissioner Chase, Director Lanman)

COMMISSIONER INPUT:

Commissioner Detrick informed staff and the other commissioners that she will not be able to attend the May 4th meeting.

ADJOURNMENT: There being no further business to conduct, Commissioner Shelly Rivard Detrick declared the meeting adjourned at 4:17 p.m.

Shelly Rivard Detrick, President

Nicholas Moore, Vice President

Tyler Chase, Secretary

ATTEST: _____

_____ 2026

David Lanman – Executive Director