

## Employee Position Description



Title: Maintenance Tech 2

Reports To: Maintenance Field Supervisor

FT/PT: FT Exempt: N Hourly/Salary: Salary Salary Range: \$60,831.57-\$70,608.07

Assigned: \_\_\_\_\_ Date Hired: \_\_\_\_\_ 2026 Salary: \$ \_\_\_\_\_

### Primary Areas of Responsibility:

#### **Maintenance, Repair and Operation of Port Vehicles and Equipment**

1. Preventative maintenance and repairs
2. Safe operation of vehicles to include tractors, mowers, loaders, forklifts , plows, lifts and other on and off road vehicles.

#### **Maintenance and Repair of Port Facilities**

1. Preventative maintenance, capitol improvements and repairs that include structural, electrical, plumbing and other miscellaneous disciplines.

#### **Maintenance, Repair and Operation of the Airfield**

1. Including but not limited to FOD control, maintenance and calibration of all visual equipment and controls including Precision Approach Path Indicators (PAPI), Runway End Identifier Lights (REIL'S), rotating beacon, obstruction lights, wind direction indicators and all related devices such as photocells and timers. Must be familiar with NOTAM procedures and be able to make judgments as to runway and taxiway closures and reopening parameters.
2. Plowing of the airport operational surfaces after snow accumulation.
3. Implement the Ephrata Airport Pavement and Markings Maintenance Program.
4. Emergency response support for aircraft incidents and accidents.
5. Vegetation control of the infield, safety areas and overruns.

#### **Maintenance and Repair of Port Property, open fields, roads, weed control program**

1. Airport operations area to include FOD control, visual aid calibration and maintenance, mowing, snow removal.
2. Noxious weed control program: Chemical selection and application. Equipment maintenance, calibration and operation.
3. Rail Spur maintenance and periodic inspections.
4. Non-Airport Operations Area related property to include pavement maintenance, infrastructure, snow removal and mowing.

#### **Refueler Tech Specialist**

1. Responsible to serve as the Port's "Fuel Farm Complex and Refueling Specialist". Is responsible for the on-going oversight, testing and maintenance of the fuel farm complex including the Jet-A and 100LL fuel tanks.
2. Responsible to serve as the Port's refueler via the operation of the fuel truck to dispense Jet-A fuel.
3. Responsible to ensure aircraft re-positioning is accomplished on an "as needed, when needed" basis.



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Primary Areas of Responsibility:

**Asset accountability**

1. Exercise control of all assigned tools, fuel, equipment and vehicles.
2. Report missing equipment in accordance with established procedures.
3. Document fuel inventory with each dispensing to Port equipment or receipt from distributor.

**Certifications and Training**

1. 1<sup>st</sup> Aid/CPR Training.
2. Washington State Class A CDL endorsement
3. Washington State Department of Agriculture Pesticide, Public Operators license
4. Fuel Safety Training

**Additional Duties as Assigned**

1. Responsible for additional duties not specifically outlined in this position description as assigned by the manager.