

**MINUTES OF THE REGULAR MEETING OF THE  
PORT OF EPHRATA COMMISSIONERS**

**May 11, 2026**

The Board of Commissioners for Port District No. 9 of Grant County met in regular session on May 11, 2026 in the Port conference room. Commissioner Shelly Rivard Detrick called the meeting to order at 4:00 p.m.

**PRESENT:** Commissioners: Shelly Rivard Detrick, Nicholas Moore and Tyler Chase; Staff: David Lanman, Executive Director; Charla Bomstad, Finance Officer; Guests: Ray Towry, City Administrator.

**MINUTES:** MOTION CARRIED unanimously to approve the minutes of the regular meeting on April 27, 2026 (M/S: Nicholas Moore / Tyler Chase).

**VOUCHERS:** The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #200122 - 200129 Totaling \$12,944.52

Vouchers # 200130 - 200140 Totaling \$120,375.99

The commissioners wanted to clarify that the 2004 Western Star Dump Truck that was on the voucher list is the 2026 budgeted item: Snowplow Purchase.

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Nicholas Moore / Tyler Chase).

**OLD BUSINESS:**

FEMA – Memorandum of Agreement – *Report:* Director Lanman presented the commissioners with a copy of the agreement to be signed by the Port for approval.

MOTION CARRIED unanimously to approve signing the Memorandum of Agreement with FEMA (M/S: Nicholas Moore / Tyler Chase).

North Taxilane/Taxiway Rehabilitation Project – *FAA Concurrence to Award request & Work Order 26-01 Review:* Director Lanman informed the commissioners that the project is moving forward. The independent fee estimate was completed by J-U-B and approved by the FAA. Ardurra is in the process of drawing up the contract agreement awarding the project to Granite Construction. The FAA award grant is also being written, and both of these items should be available for approval at the next meeting.

City TIB Chip Seal Project – *Airport St (N of Division) and Railroad St* – *Report:* Director Lanman had a meeting with the City and the contractor and work should be started within the next 30 days.

PLIA Grant / Gas Tank Leak – *Report:* The inspection was completed and the tank is no longer leaking. A report is being written and will be submitted for the team to decide what the next steps will be.

## **NEW BUSINESS:**

Grant PUD Bldg. Construction Crane Operation – Report: Director Lanman has been in contact with the contractor on this project and the FAA coordinating times for when the 250 ft. crane can be in operation. When the crane is in operation the PAPI on runway 3 will not be operational and a NOTOM will need to be issued. Director Lanman stated that during glider and aerobatic events, the crane will need to be lowered.

Hangars 405 and 734 Update: The commissioners ask about the status of the hangar doors and the roofs. Director Lanman informed them that the engineers stated that there was no settling happening so the door repairs should be relatively easy. The roofs showed no signs of leaking during the last heavy rainfall.

## **OPERATIONS and MAINTENANCE:**

General Maintenance Report/Overview: Staff have been working on lawn and sprinkler care as well as areas of spot weed control. The Lift is also receiving work so that it will be ready when it will be needed for the hangar door repairs.

Western Star Model 4900 Snow-Plow Purchase – Report: This budget item purchase has been completed, and the truck will be picked up soon.

Maintenance Department FTE Situation – Discussion: Director Lanman informed the commissioners that the Port has only received a couple of inquiries into this position. It was mentioned that the County has a Maintenance 4 position and has received quite a few inquiries and that maybe the Port should compare the job description and pay scale and be more in line with the County.

The commissioners would like an executive session scheduled for the next meeting to discuss this topic.

**FINANCIAL UPDATE: NONE**

**PUBLIC/TENANT INPUT: NONE**

## **FROM THE OFFICE:**

- a. Next Regular Meeting: Monday, June 1st, 2026
- b. Travel & Meetings:
  - a) **WPPA Spring Meeting**, Skamania Lodge, Stevenson, WA – Tuesday, May 19<sup>th</sup>, 2026 (8:00am) thru Thursday, May 21<sup>st</sup>, 2026 (12:00pm) (Commissioner Chase, Director Lanman)
  - b) **WPPA Port Academy Series** – Port of Moses Lake, WA – Friday, June 5<sup>th</sup>, 2026 (9:00am – 3:00pm) (Director Lanman)
  - c) **WPPA Directors Seminar**, Courtyard by Marriot, Pullman, WA – Wednesday, July 8<sup>th</sup>, 2026 (8:00am) thru Friday, July 10<sup>th</sup>, 2026 (5:00pm) (Director Lanman)

**COMMISSIONER INPUT:** Commissioner Moore mentioned that there is information from the WPPA regarding electrification grants that are available that the Port may want to look into.

Commissioner Chase asked whether the Port ever gave fuel credits to tenants. Staff replied that the Port could give tenants a credit, but that the Port only makes a small profit on its fuel.

**ADJOURNMENT:** There being no further business to conduct, Commissioner Shelly Rivard Detrick declared the meeting adjourned at 4:34 p.m.

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Shelly Rivard Detrick, President

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Nicholas Moore, Vice President

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Tyler Chase, Secretary

ATTEST: \_\_\_\_\_

David Lanman – Executive Director

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2026