

**MINUTES OF THE REGULAR MEETING OF THE
PORT OF EPHRATA COMMISSIONERS
September 8, 2026**

The Board of Commissioners for Port District No. 9 of Grant County met in regular session on September 8, 2026 in the Port conference room. Commissioner Shelly Rivard Detrick called the meeting to order at 4:01 p.m.

PRESENT: Commissioners: Shelly Rivard Detrick, Nicholas Moore and Tyler Chase; Staff: David Lanman, Executive Director; Charla Bomstad, Finance Officer; Guests: Leah Whitfield, Andrew Valentine, Codi Panush; APG/Orion Engineers & Associates.

MINUTES: MOTION CARRIED to approve the minutes of the regular meeting on August 24, 2026 (M/S: Nicholas Moore / Tyler Chase).

VOUCHERS: The following Vouchers/Warrants were approved for payment.

Airport Fund: Payroll Warrant #20261 - 20269 Totaling \$15,271.80

Vouchers # 20260, 20270 - 20280 Totaling \$34,696.35

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Nicholas Moore / Tyler Chase).

OLD BUSINESS:

Presentation: The Aviation Planning Group (APG) – Statement of Qualification re: Consulting Engineering Services – Aerospace (10 minutes): Representatives from APG/Orion Engineering & Associates gave the commission and staff a presentation stating their qualifications for Aerospace Engineering Services. The commissioners thanked them and asked a few questions.

Civil Air Patrol – Property Lease re: Building 627 - **Motion** to approve the draft language and terms to be presented to CAP:

MOTION CARRIED unanimously to approve the draft language of the lease for CAP re: building 627 (M/S Nicholas Moore / Tyler Chase).

North Taxilane/Taxiway Rehabilitation Project – Update: They started this project today and the change order for the moving/replacement of the hydrant and funds may be requested from the FAA in FY2027.

Ephrata Forward Charter and Memorandum of Understanding – **Motion** to approve the document: The commissioners request that this item be tabled until the next regular meeting.

NEW BUSINESS: Deferred

BrandQuery LLC – Kenworth Family of Trucks “Ad” – Report: This item has been tabled indefinitely due to the use of drones which would disrupt the Airside operations.

Building 405 Office Renovation-Repair – Report: Director Lanman stated that he is still waiting on bids for this project so will put this item on a future meeting.

OPERATIONS and MAINTENANCE:

General Maintenance Report/Overview: Staff have been working on the air compressor in one of the trucks and on the snowplow getting it ready for winter. While inspection of the roof on the main office building staff noticed that cracks were showing in the membrane roof as well as the seam tape starting to peel. One bid has come in from Continuous Gutter and Roofing in the amount of \$28,402.50. Two more bids will be obtained, and this item will be addressed at a later meeting.

List of Properties to be auctioned off by Chuck Yarbrow Auctioneers on September 17th – Report: Staff has gathered miscellaneous items that are taking up space in the maintenance yard and would like to add them to inventory auction item. None of the additional items are on the inventory list and have a low dollar value, such as a sander, wire spool and tommy lift. The commissioners agree that auctioning off these items will benefit the Port.

FINANCIAL UPDATE: A special meeting was scheduled for Thursday September 10th at 1:00 pm in the Port Conference room to discuss and approve the 2027 FY Preliminary Budget.

PUBLIC/TENANT INPUT: NONE

FROM THE OFFICE:

- a. Special Meeting: Thursday September 10, 2026, 1:00 pm
- b. Next Regular Meeting: Monday September 14, 2026
- c. Travel & Meetings:
 - a) **WSCAA Annual Conference**, Enzian Inn, Leavenworth, WA – Tuesday, October 13th, 2026 (8:00am) (Director Lanman)
 - b) **WPPA Small Ports Conference**, Campbells Resort, Chelan, WA – Thursday, October 22nd, 2026 (1:00pm) – Friday, October 23rd, 2026 (12:00pm) (Commissioners, Director)

COMMISSIONER INPUT: The commissioners ask Director Lanman to check on the reservations for Campbells Resort for the WPPA Small Ports Conference as they have not received final notifications.

ADJOURNMENT: There being no further business to conduct, Commissioner Shelly Rivard Detrick declared the meeting adjourned at 5:13 p.m.

Shelly Rivard Detrick, President

Nicholas Moore, Vice President

Tyler Chase, Secretary

ATTEST: _____

_____ 2026

David Lanman – Executive Director
090826 Meeting Minutes