MINUTES OF THE REGULAR MEETING OF THE PORT OF EPHRATA COMMISSIONERS
April 20th, 2026

The Board of Commissioners for Port District No. 9 of Grant County met in regular session on April 20, 2026 in the Port conference room. Commissioner Shelly Rivard Detrick called the meeting to order at 4:01 p.m.

PRESENT: Commissioners: Shelly Rivard Detrick, Nicholas Moore and Tyler Chase (Via Phone); Staff: David Lanman, Executive Director; Charla Bomstad, Finance Officer; Guests: Ben Hoppe and Elizabeth Smith, J-U-B Engineers, Inc.; Phil Borck, City Council; Dave Bren and Ray Towry, City of Ephrata.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting on April 6, 2026 (M/S: Nicholas Moore / Tyler Chase).

VOUCHERS: The following Vouchers/Warrants were approved for payment.
Airport Fund: Payroll Warrant #20096 - 20100 Totaling $12,916.10
Vouchers # 20101 - 20114 Totaling $60,798.58

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Tyler Chase / Nicholas Moore).

OLD BUSINESS:
JUB Contract re: CSHI Plan Project – ***Motion*** *for approval and to be signed:* Legal council wanted to use our template instead of the one presented to us and that is now being approved by JUB legal. This item was deferred until next Monday's meeting once the updated document can be reviewed.

RESOLUTION 2026-004 SEPA Policies & Procedures – ***Motion*** *for approval and to be signed.* MOTION CARRIED unanimously to approve the addition of the SEPA Policies and Procedures into the existing Port Policies and Procedures (M/S: Nicholas Moore / Tyler Chase).

RESOLUTION 2026-005 Acceptance of Granite Construction Company as Contractor re: North Taxiway/Taxilane Rehabilitation Project – ***Motion*** *for approval and to be signed.*: MOTION CARRIED unanimously to accept Granite Construction Company as Contractor re: North Taxiway/Taxilane Rehabilitation Project (M/S: Nicholas Moore / Tyler Chase).

Ephrata Industrial Revitalization Economic Plan – *RFQ for Principal Planner*: The RFQ has been published in the Columbia Basin Herald and will run for three weeks. Closing date for submission of qualifications is May 22, 2026, with scoring and selection occurring the week of May 25th.

PLIA Grant re: Buried Gas Tank Project – *Update/Work Commencement*: They are planning to be here on May 4th to start the evaluation of the tank removal.

Runway 3/21 Marking Project – *Update/Work Commencement*: Work was started today and will go for the next two to three days.
Runway 11/29 Marking Project – *Update/Work Commencement*: Work will start immediately after completion of RW 3/21 and is scheduled to be completed by the end of the week.

City Crack Sealing Project – *Announcement of Project Completion*: Work has been completed on this project, and an invoice is being sent out with the cost to the Port totaling $8,871.20.

NEW BUSINESS: Deferred

OPERATIONS and MAINTENANCE: General Maintenance Report/Overview:
Staff have been working on fertilizing all grass areas and trees on Port property.

The removal of the Yak 18 will be completed tomorrow.

Inspection of the doors on Hangar 405 is still pending as the Port is waiting for the team of three agencies to be assembled. The Port should have a date for this within 48-72 hrs.

FINANCIAL UPDATE:
2025 Annual Report & IDC Annual Report - **Motion** for approval: Staff presented the commissioners with copies of the annual reports that have been reviewed and approved internally.
MOTION CARRIED unanimously to approve the submission of the Grant County Port District No. 9 2025 Annual Report (M/S: Nicholas Moore / Tyler Chase).

MOTION CARRIED unanimously to approve the submission of the Grant County Port District No. 9, Industrial Development Corporation, 2025 Annual Report (M/S: Nicholas Moore / Tyler Chase).

PUBLIC/TENANT INPUT: Commissioner Chase requested an update on the Purves glider hanger removal. Director Lanman stated that legal notification has gone out and that the tenant is in the process of selling the hangar and for the new owner to remove the hangar.

FROM THE OFFICE:
a. Special Meeting: Monday April 27th, 2026 at 4:00 pm
b. Next Regular Meeting: Has been changed to Monday May 11th, 2026 the meeting scheduled for Monday May 14th, 2026 has been cancelled.
c. **WPPA Spring Meeting**, Skamania Lodge, Stevenson, WA – Tuesday, May 19th, 2026 (8:00am) thru Thursday, May 21st, 2026 (12:00pm) (Commissioner Chase, Director Lanman)
d. **WPPA Directors Seminar**, Courtyard by Marriot, Pullman, WA – Wednesday, July 8th, 2026 (8:00am) thru Friday, July 10th, 2026 (5:00pm) (Director Lanman)
e. **WPPA Commissioners Seminar**, Hilton Garden Inn, Wenatchee, WA – Monday, July 20th, 2026 (8:00am) thru Wednesday, July 22nd, 2026 (5:00pm) (Commissioners)

ADJOURN TO EXECUTIVE SESSION: Commissioner Shelly Rivard Detrick adjourned the regular meeting at 4:58 p.m. to executive session for approximately 15 minutes to evaluate the qualifications of an applicant for public employment.

EXTEND EXECUTIVE SESSION: Commissioner Shelly Rivard Detrick extended the executive session for another 5 minutes.

RECONVENE FROM EXECUTIVE SESSION: Commissioner Shelly Rivard Detrick reconvened to regular meeting at 5:18 p.m. No decisions were made.

COMMISSIONER INPUT: NONE

ADJOURNMENT: There being no further business to conduct, Commissioner Shelly Rivard Detrick declared the meeting adjourned at 5:20 p.m.

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Shelly Rivard Detrick, President

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Nicholas Moore, Vice President

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Tyler Chase, Secretary

ATTEST: _____ _____2026

David Lanman – Executive Director