MINUTES OF THE REGULAR MEETING OF THE PORT OF EPHRATA COMMISSIONERS
September 21, 2026

The Board of Commissioners for Port District No. 9 of Grant County met in regular session on September 21, 2026 in the Port conference room. Commissioner Shelly Rivard Detrick called the meeting to order at 4:07 p.m.

PRESENT: Commissioners: Shelly Rivard Detrick, Nicholas Moore and Tyler Chase; Staff: David Lanman, Executive Director; Charla Bomstad, Finance Officer; Gordon Grenier & Lucas Whipple, O&M; Guests: Dave Bren, City of Ephrata.

MINUTES: MOTION CARRIED unanimously to approve the minutes of the regular meeting on September 8, 2026 & the special meeting on September 10, 2026 (M/S: Nicholas Moore / Tyler Chase).

VOUCHERS: The following Vouchers/Warrants were approved for payment.
Airport Fund: Payroll Warrant #20281 - 20285 Totaling $11,423.93
Vouchers # 20286 - 20290 Totaling $20,709.06

MOTION CARRIED unanimously to authorize payment of above Vouchers/Warrants (M/S Nicholas Moore / Tyler Chase).

OLD BUSINESS:
Port Weed Control – *Report; **Motion** to accept proposed budget for weed control expenses re: 2027*: Gordon Grenier explained to the commissioners why the weed budget has increased so dramatically over the last few years, as well as explaining the cost of labor to had spray versus aerial spraying. The motion was deferred until the Monday October 5th meeting.

North Taxilane/Taxiway Rehabilitation Project – *Update incl. Gravel Island Change Order; **Motion** for approval re: Granite Construction proposal:* based on the cost to lay asphalt versus just painting safety stripes around the gravel area, the commissioners agreed to just do the safety striping at this time. MOTION CARRIED unanimously to just do the safety striping around the gravel area (M/S Nicholas Moore / Tyler Chase).

Selection of Consulting Engineer- Aerospace – ***Motion** to approve the candidate to be offered the position per the RFQ:* After discussion on the top three candidates the commissioners decide to award the five-year Aerospace Engineering Contract to Century West Engineering based on their previous services to the Port, their presentation regarding the services they can provide, the benefit of having a second engineering firm available and their locality to the Port.
MOTION CARRIED unanimously to select Century West Engineering as the Consulting Engineer – Aerospace five-year term for the Port of Ephrata (M/S Nicholas Moore / Tyler Chase).

NEW BUSINESS:
Terminal Roof Repair – ***Motion** to approve one of the three proposals for roof repair/replacement by either Continuous Gutter, Heavenly Roofing, or Guardian Roofing:* All three companies have different opinions on what is the best way to fix the roof at this time,

Continuous Gutter feels we can get away with just sealing the cracks and joints with sealant at a cost of $28,000, Guardian Roofing thinks they can just remove one layer and apply a new layer of silicone roofing at $39,000 and Heavenly Roofing feels both layers need to be removed and new roofing installed for $60,000.

The commissioners agree to go with the second option of removing one layer of roofing and applying a new layer of silicone roofing. MOTION CARRIED unanimously to award the project to Guardian Roofing (M/S Tyler Chase / Nicholas Moore).

Airport St/Grumman/Enterprise Ext. Asphalt-Delineator Project – ***Motion*** *to approve the proposal presented by Grant County:* The County has given the Port a bid of $45,889.75 to pave, fill potholes, asphalt and replace delineators as needed. Staff informed the commissioners that we have $36,000 left in our road maintenance budget as well as additional funds in other similar categories to cover this expense. MOTION CARRIED unanimously to proceed with this project and to cover the expense out of the 2026 budgeted funds (M/S Nicholas Moore / Tyler Chase).

Taxiway Bravo, B1, B2 and B3 Painting – ***Motion*** *to approve the proposal by Granite Construction to re-paint the striping along w/ removal of Terminal parking markings:* Granite gave a bid of $41,000 to stripe these taxiways while they are here doing the North taxilane/taxiway project. Staff informed the commissioners that there is $35,000 left in airfield pavement maintenance budget and additional funds available from the navaid and similar budget items. MOTION CARRIED unanimously to proceed with awarding the painting of taxiway bravo to Granite while they are here and to cover the expense out of the 2026 budgeted funds (M/S Nicholas Moore / Tyler Chase).

OPERATIONS and MAINTENANCE: Director Lanman informed the commissioners that the air compressor connected to the fire extinguisher system in building 1 has failed. Fire Control Sprinkler Systems, who maintains those systems for us, is in the process of finding a replacement but that could take up to thirty days. Director Lanman asked for permission to proceed with this repair once the repair parts are obtained. MOTION CARRIED unanimously to approve proceeding with the repair/replacement of the air compressor if the costs are under $10,000 (M/S Nicholas Moore / Tyler Chase).

FINANCIAL UPDATE: 2027 Budget Discussion: The commissioners and staff discussed and changed a few items on the preliminary budget. A special meeting has been scheduled for next Monday, September 28th to discuss and finalize changes to the preliminary budget.

PUBLIC/TENANT INPUT: NONE

FROM THE OFFICE:

1. Special Meeting, Monday, September 28th, 2026
2. Next Regular Meeting, October 5th, 2026
3. Travel & Meetings:
   a. **WSCAA Annual Conference**, Enzian Inn, Leavenworth, WA – Tuesday, October 13th, 2026 / 8:00am – 5:00pm (Director Lanman)
   b. **WPPA Small Ports Conference**, Campbells Resort, Chelan, WA – Thursday, October 22nd, 2026 / 1:00pm thru Friday, October 23rd, 2026 / 12:00pm (Commissioners, Director Lanman)

COMMISSIONER INPUT: NONE

ADJOURN TO EXECUTIVE SESSION: Commissioner Shelly Rivard Detrick adjourned the regular meeting at 5:15 p.m. to executive session for 15 minutes to evaluate the qualifications of an applicant for public employment.

EXTEND EXECUTIVE SESSION: Commissioner Shelly Rivard Detrick extended the executive session for another 25 minutes.

RECONVENE FROM EXECUTIVE SESSION: Commissioner Shelly Rivard Detrick reconvened to regular meeting at 5:55 p.m. No decisions were made.

ADJOURNMENT: There being no further business to conduct, Commissioner Shelly Rivard Detrick declared the meeting adjourned at 5:55 p.m.

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Shelly Rivard Detrick, President

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Nicholas Moore, Vice President

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Tyler Chase, Secretary

ATTEST: _____ _____2026

David Lanman – Executive Director