MINUTES OF THE SPECIAL MEETING OF THE PORT OF EPHRATA COMMISSIONERS September 28, 2026

The Board of Commissioners for Port District No. 9 of Grant County met in special session on September 28, 2026 in the Port conference room. Commissioner Shelly Rivard Detrick called the meeting to order at 4:00 p.m.

PRESENT: Commissioners: Shelly Rivard Detrick, Nicholas Moore and Tyler Chase; Staff: David Lanman, Executive Director; Charla Bomstad, Finance Officer.

ADJOURN TO EXECUTIVE SESSION: Commissioner Shelly Rivard Detrick adjourned the regular meeting at 4:00 p.m. to executive session for 30 minutes to review the performance of a public employee.

EXTEND EXECUTIVE SESSION: Commissioner Shelly Rivard Detrick extended the executive session for another 10 minutes.

RECONVENE FROM EXECUTIVE SESSION: Commissioner Shelly Rivard Detrick reconvened to regular meeting at 4:50 p.m. No decisions were made.

OLD BUSINESS:
2027 Annual Budget Discussion: The commissioners made a few changes to the budget and asked staff to research a WAZIP grant for the GPU.

NEW BUSINESS:
RFQ for General Services Engineer – Industrial – *Report:* Director Lanman informed the commissioners that the RFQ has been submitted for advertising.

Line Service Lead Selection – *Report:* Director Lanman requested that a Line Service position be added to our personnel for after-hours/weekends fuel calls. The commissioners would like to see a job description for this new position before they make a decision.

Call-Out Policy Addition for Line Service: Deferred until next meeting.

OPERATIONS and MAINTENANCE:
Director Lanman informed the commissioners that there will be an additional cost for the crack sealing and delineators via the Interlocal Agreement with the County in the amount of $9054.00.

MOTION CARRIED unanimously to approve the additional funds for the road work by the County in the amount of $9,054.00 (M/S Nicholas Moore / Tyler Chase).

FINANCIAL UPDATE: Deferred

PUBLIC/TENANT INPUT: None

FROM THE OFFICE:
a. Next Regular Meeting: Monday October 5th, 2026

b. Travel & Meetings:

a. **WSCAA Annual Conference**, Enzian Inn, Leavenworth, WA – Tuesday, October 13th, 2026 / 8:00am – 5:00pm (Director Lanman)
b. **WPPA Small Ports Conference**, Campbells Resort, Chelan, WA – Thursday, October 22nd, 2026 / 1:00pm thru Friday, October 23rd, 2026 / until 12:00pm (Commissioners, Director Lanman)
c. **Grant County LEAD Summit**, Grant County Fairgrounds, Moses Lake, WA – Wednesday, November 4th, 2026 thru Thursday, November 5th, 2026 / 8:00am – 5:00pm (Director Lanman)

COMMISSIONER INPUT: NONE

ADJOURNMENT: There being no further business to conduct, Commissioner Shelly Rivard Detrick declared the meeting adjourned at 5:39 p.m.

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Shelly Rivard Detrick, President

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Nicholas Moore, Vice President

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Tyler Chase, Secretary

ATTEST: _____ _____2026

David Lanman – Executive Director